



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, October 16, 2018 ♦ 7:00 p.m. Boardroom

Members: **Trustees:**
Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani,
Bonnie McKinnon, Kaiya Daly (Student Trustee)

Senior Administration:
Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of
Business & Treasurer), Michael McDonald, Michelle Shypula and Leslie Telfer (Superintendents
of Education)

1. Opening Business

1.1 Opening Prayer

Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen

1.2 Attendance

1.3 Approval of the Agenda

Pages 1 - 2

1.4 Declaration of Interest

1.5 Approval of Committee of the Whole Meeting Minutes – September 18, 2018

Pages 3 - 6

1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

4.1 Unapproved Special Education Advisory Committee Meeting Minutes - September 18, 2018

Pages 7 - 17

4.2 Unapproved Friends of the Educational Archives Committee Meeting Minutes - September 18, 2018

Pages 18 - 21

4.3 Unapproved Mental Health Steering Committee Meeting Minutes - September 27, 2018

Pages 22 - 24

5. Committee and Staff Reports

5.1 Primary and Junior/Intermediate Class Size Presenter: Thomas R. Grice, Superintendent of Business & Treasurer

Pages 25 - 26

5.2 Board Improvement Plan for Student Achievement Presenter: Leslie Telfer, Superintendent of Education

Pages 27 - 31

5.3 Excursion – New York City, NY USA Presenter: Mike McDonald, Superintendent of Education

Page 32

6. Information and Correspondence



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

7. Trustee Inquiries

8. Business In-Camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- The security of the property of the board;
 - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - The acquisition or disposal of a school site;
 - Decisions in respect of negotiations with employees of the board; or
 - Litigation affecting the board.

9. Report on the In-Camera Session

10. Future Meetings and Events

Pages 33 - 34

11. Closing Prayer

Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen

11. Adjournment



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, September 18, 2018 ♦ 7:00 pm
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Bonnie McKinnon,
Kaiya Daly (Student Trustee)

Absent: Carol Luciani (Trustee)

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of
Business & Treasurer), Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 18, 2018 meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Committee of the Whole Meeting Minutes - June 19, 2018

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 19, 2018 Committee of the Whole meeting.

Carried

1.6 Business Arising from the Minutes - Nil

2. Presentations - Nil

3. Delegations - Nil

4. Consent Agenda

4.1 THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of June 19, 2018.

4.2 THAT the Committee of the Whole refers the 2018 CEFO Catholic Student Award Recipients – Father Patrick Fogarty Awards Dinner update to the Brant Haldimand Norfolk Catholic District School Board for receipt.



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
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Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 Start-up Enrolment & School Organization

Superintendent Grice indicated that we are above our projections in both elementary and secondary. Previously, we had to meet primary class size compliance, but it has now been expanded to include junior and intermediate classes as well. Mr. Grice indicated that we went to compliancy on the third school day of September.

Moved by: Bill Chopp

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Start-up Enrolment & School Organization to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

Trustee Inquiries

Trustee Chopp inquired about Assumption College School's enrolment. Superintendent Grice indicated that the actual numbers and the projects numbers are only off by approximately 13 students. However, if all of these students are taken in the first semester it would inflate the numbers.

Trustee Chopp inquired where the new teachers have been added since September.

Superintendent Grice indicated that a class was inserted at Jean Vanier. This will allow for more support to be given to a school that needs it. Trustee Chopp suggested that this information should be communicated to the Trustees prior to the meeting. Chair Petrella inquired about the Kindergarten programs at St. Francis Cabrini and why they were not allotted another teacher. Mr. Grice indicated that they are restrained for space. Hopefully, the addition will be completed early next year which will create more space.

Trustee Casey inquired about the number of people on the Occasional Teachers list and if it is something to be concerned about. Superintendent Grice indicated that we have a contractual number that we must meet on your Occasional Teachers list, we are always in the process of replenishing the list. Director Roehrig explained that it is likely we will experience shortages as the year progresses but will have to manage them as they arise. He indicated that some boards have temporarily suspended professional development, which is not the case with our Board.

Chair Petrella inquired about some schools with concerningly low numbers such as Our Lady of Fatima and St. Michael's, Walsh. However, the school capacity is only 110 students. There is no concern for these schools at this time.



5.2 Summary of 2017-18 Reports to Board

Director Roehrig indicated that this is an annual report used to highlight the work of the Board in the previous school year.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the 2017-18 Reports to Board Summary to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.3 Municipal Election Compliance Audit Committee

Superintendent Grice indicated that the Board is required to establish an Election Compliance Audit Committee that would conduct an audit on a candidate or third-party advertiser if it is reported that there has been a contravention of the Act relating to election campaign finances. There has been an attempt to align with the City of Brantford, the County of Brant and Grand Erie District School Board (GEDSB). Two of the selected candidates align with GEDSB and three of the candidates were selected from each county.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the appointment of Alec Cowan, Frank Gelinias, Donald Musson, Guiditta Poelzl and Marilyn Sewell to its Election Compliance Audit Committee for the purposes of Subsection 88.37(1) and Subsection 88.37(2) of the *Municipal Elections Act*, 1996 for the period December 1, 2018 to November 30, 2022.

Carried

Trustee Inquiries

Chair Petrella questioned the term of the position. Superintendent Grice indicated that this is the term as outlined in the Act.

6. Information and Correspondence - Nil

7. Trustee Inquiries - Nil

8. Business In-Camera

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried



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10. Future Meetings and Events

Chair Petrella drew trustee attention to upcoming meetings and events.

11. Closing Prayer

Chair Petrella led the closing prayer.

12. Adjournment

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of September 18, 2018.

Carried



**SPECIAL EDUCATION ADVISORY COMMITTEE
Tuesday, September 18, 2018 – 9:30 a.m. - Boardroom**

Present: Bonnie McKinnon (Trustee), Susan Battin, Jennifer Chapman, Christine Dragojlovich, Jill Esposito, Carmen McDermid, Michelle Shypula, Tracey Taylor, Teresa Westergaard-Hager

Regrets: Paul Sanderson, Nil Woodcroft

1. Opening Prayer

Carmen McDermid led the group in the opening prayer with a focus on the new Board three year theme: Hearts on Fire – Journey, Encounter, Transform and On the Road to Emmaus (Luke 24:32).

2. Welcome and Opening Comments

Superintendent Shypula welcomed the group back to another school year and members completed a round table of introductions for the benefit to all members. Jill Esposito led the committee through the approval of the Agenda and previous Minutes.

3. Approval of Agenda

Moved by: Teresa Westergaard-Hager

Seconded by: Christine Dragojlovich

THAT the SEAC Committee approves the agenda of the September 18, 2018 meeting.

Carried

4. Approval of Minutes – May 22, 2018

Moved by: Tracey Taylor

Seconded by: Teresa Westergaard-Hager

THAT the SEAC Committee approves the minutes of the May 22, 2018 meeting.

Carried

5. Approval of Minutes – June 19, 2018

Moved by: Bonnie McKinnon

Seconded by: Teresa Westergaard-Hager

THAT the SEAC Committee approves the minutes of the June 19, 2018 meeting.

Carried

6. Election of Chairperson for 2018-19

Former 2017-18 Chair, Jill Esposito provided an overview of the role of Chairperson to the committee. Christine Dragojlovich and Teresa Westergaard-Hager were elected by acclamation to be SEAC co-chairs for the 2018-19 school year.



7. Community Agency Updates

Tracey Taylor - Developmental Services Manager, Haldimand-Norfolk REACH

Tracey updated that Haldimand-Norfolk REACH will hold its Annual General Meeting on Wednesday, September 26, 2018 and will focus on 'celebrating diversity moving forward together'.

Teresa Westergaard-Hager – Supervisor: Community Outreach, Norfolk Association for Community Living

Teresa updated on the closure of all sheltered workshops and how Norfolk Association for Community Living are beginning to transition people from group living to supported independent living programs (SILs). The agency will see three individuals moving out independently by the end of September and they are providing flexible support to those individuals.

Jill Esposito - Director of Services, Brant Family & Children Services

Jill updated that Brant Family & Children Services has been very busy since the proclamation of the new Child, Youth and Family Services Act and an increase in the number of 16 and 17 year olds they are servicing. The agency has been providing internal training for staff, which is basing its philosophical principles on Bill 57, Katelynn's Principle Act (Decisions Affecting Children), 2016 and Jordan's Principle (making sure that all First Nations children can access the products, services and supports they need, when they need them- health, social and educational). Jill updated that the agency is still working through challenges to the new Child Protection Information Network (CPIN) system since its inception in May.

In support of the provincial Child Abuse Prevention Awareness Campaign, Jill provided copies of letters sent to community partners and Brant school principals and teachers regarding this year's Dress Purple Day, which is being recognized on Wednesday, October 24, 2018 (See Appendices A and B). The accompanying packages to the letters included resources such as; posters, a sample colouring book, bookmarks and buttons that Jill also provided to the committee.

Jill updated on the Joint Protocol for Student Achievement (JPSA), which is a protocol between several Boards and Child Welfare Authorities to support the educational success and well-being of children and youth involved in the child welfare system and help them reach their full potential. Brant Family and Children's Services and the Children's Aid Society of Haldimand and Norfolk are currently recruiting for an Education Liaison position to work within both agencies to support these students. Jill updated that the Ontario Association for Children's Aid Societies (OACAS) is working with youth and developmental services and ensuring support services are in place. OACAS is experiencing high costs of support in certain foster care situations for children with high developmental disabilities and put a working group together in June to support these cases.

Christine Dragojlovich - Clinical Manager, Woodview Mental Health & Autism Services

Woodview Mental Health & Autism Services will be hosting their Annual General Meeting at the Royal Botanical Gardens in Hamilton on Wednesday, October 3, 2018. Doors will open at 4:00 pm and the agency will display "pop-up presentations" to highlight how they are serving the community. Christine updated that Camp Unity had its seventh successful year this summer held at St. Pius X. The agency respite program had its first full summer camp program this year and all children met with great



success. The agency is looking in to locations around Brantford and Brant for their drop-in programs. A location has been secured at the Brantford Public Library on Friday's from 1:00 pm to 3:00 pm and there is no registration required. Woodview is facilitating a Waitlist Clinic for children/youth on Woodview's waitlist on Saturday's from 9:00 am to 1:00 pm and appointments can be booked with their administration. Woodview and the Grand River Health Unit are collaborating and co-facilitating a parents group for 'Parents living with Anxiety' (see Appendix C). The agency's *Elementary Day Treatment Classrooms* is currently servicing youth in Grades 6, 7 and 8 and assisting with transition to secondary school when required.

Susan Battin – Senior Therapist, Lansdowne Children's Centre

Lansdowne Children's Centre held its AGM in June and guest speaker, former MPP & Speaker of the house, Dave Levac was the keynote speaker. He shared his personal experiences helping children with special needs in our community. Lansdowne supported clients in their first full summer of the Therapeutic Recreation Camp, which works upon specific goals within a small group setting and also offered recreation for our clients across seven weeks of internal summer camps. Sue updated that proceeds from the sales of 'Smile' cookies from @Tim Hortons are being directed to Lansdowne and Crossing All Bridges agencies. Lansdowne will be assuming responsibility from the LHIN in the process of administering school referrals and providing support for Speech Therapy and Occupational Therapy.

Jennifer Chapman – Child Welfare Supervisor, Haldimand and Norfolk Children's Aid Society

Further to Jill's update, Jennifer advised that the Education Liaison position remains posted on their agency website (see Appendix D). Haldimand and Norfolk Children's Aid Society held their AGM in June where they recognized youth within their agency who have graduated high school. The organization continues to see 16 and 17 year old youth entering into volunteer agreements and feel this is in part due to a lack of available shelters. HN CAS are hosting their second annual Walk for Little Dreams Big Dreams where proceeds will help children within their services attend camp. The walk is taking place at the Haldimand and Norfolk Children's Aid Society facility and donations are being accepted by visiting their website. The agency will be providing a dinner for youth in their care on October 4 and there will be a dinner provided to all the caregivers within their agency later in the month of October.

8. Reports

8.1 Student Achievement Leader: Special Education

Carmen reviewed the new 2018-19 Special Education Plan with committee members highlighting key areas such as the Board's model for special education covered on page two. Carmen shared messages provided by the Board Director of Education & Secretary, Chris Roehrig and former SEAC Chair, Jill Esposto relating accomplishments of SEAC members and the impact on students. Carmen thanked Jill for her message, found on page four of the Plan.

Special Education Goals for 2018-19 were shared to members as follows:

1. Improved level of student success and access to curriculum.
2. Reduce gaps in student achievement.
3. Being responsive and reflective practitioners.
4. Capacity building in the area of self-regulation.
5. Improved achievement in Mathematics and Literacy.



6. Increased focus on alternative programming and courses.

Carmen shared feedback received by the SEAC members, parents/guardians, staff and Board administration detailing expectations from the group for students with special needs. A diagram displaying the Board Special Education Services team for the 2018-19 school year was provided to members (see Appendix E).

Carmen reviewed the itinerant SERT roles for Debbie Dignan and Nancy Smykaluk, which were implemented in 2017-18 and will continue in the 2018-19 school year. Debbie supports all special education classrooms and special education classroom teachers (SECTs) at both the elementary and secondary level. She assists teams in writing Individual Education Plans (IEP), problem solving with school teams in developing appropriate programming to meet the student's needs, administers achievement assessments and is available to model a specific teaching practice for teachers. Nancy's role is to assist all schools in brainstorming with the development and implementation of the Zones of Regulation and will demonstrate a Zones lesson. She provides suggestions for possible sensory rooms/spaces, co-creates self-regulation resources, provides professional development around the appropriate use of fidget tools/sensory items and will brainstorm with school teams about additional self-regulation strategies.

8.2 Superintendent of Education

Superintendent Shypula updated on a memorandum received on August 31, 2018 from the Ministry of Health and Long Term Care (MOHLTC) and Children, Community and Social Services (MCCSS) concerning the transition contracts from Local Health Integration Networks (LHINs) to Children's Treatment Centres (CTCs) for the delivery of physiotherapy, occupational therapy and speech-language pathology (school-based rehabilitation services) in publicly-funded schools. The ministries advised that the LHINs and CTCs are to immediately resume all necessary transition activities, including the transfer of data, while ensuring compliance with applicable privacy legislation to protect and preserve personal health information.

The memorandum advised that the transfer of responsibility will occur in a phased in approach commencing as early as November 2018 through January 2019 based on local readiness. From that date, CTCs will be responsible for school-based rehabilitation services, previously delivered by Service Provider Organizations (SPOs) through the LHINs.

The ministries will soon provide further information, including details about the phased approach and next steps. Once the ministries have confirmed the final transfer dates, a new effective date for amending Regulation 386/99 under the Home Care and Community Services Act, 1994 will be recommended to the government.

In the meantime, all referrals for these services will continue to be made by the LHINs and SPOs until the timing of each local transition has been confirmed and until each transfer is complete. Additionally, the government has revoked regulatory amendments previously scheduled to come into effect on September 28, 2018 under the Home Care Community Services Act, 1994, that would have removed the requirements for LHINs to provide physiotherapy, occupational therapy and speech-language pathology in publicly funded schools. It is the ministries' expectation that the transition of contracts between the LHINs and the CTCs will cause no changes to the service delivery for students currently in service and families should experience no disruptions or additional waits as a result of the transfer during the 2018-19 school year.



Superintendent Shypula updated members on the Board's System Wide Faith Day that took place at Holy Trinity Catholic High School in Simcoe on Friday, September 14, 2018. The day centered around the new Board Spiritual Theme, Hearts on Fire – Journey, Encounter, Transform and On the Road to Emmaus (Luke 24:32).

9. Closing Remarks/ Adjournment

The meeting adjourned at 11:20 am and Superintendent Shypula thanked members for their contribution to the team.



Brant Family and
Children's Services
Since 1894

September 12, 2018

School Boards, Principals and Teachers,

Thank you all for participating in the highly successful 2017 Child Abuse Prevention Awareness campaign. We trust all of your calendars have been marked for this year's provincial **Dress Purple Day on Wednesday, October 24, 2018!**

Brant Family and Children's Services will be packaging up materials for the local Brantford Brant campaign next week. **By the first week of October**, each school can expect a visit from one of our Community Based Protection Teams. At that time, our staff will personally deliver packages that will include posters for bulletin boards and bookmarks for each and every student in Brant County. The bookmarks were designed to complement the messages outlined in the colouring book "My Book of Safety" that was distributed last spring via School Boards, in hardcopy and USB format. A limited number of USBs are available should any school not have received one. Teachers may wish to select and print one or two specific pages that focus on the message they wish their students to focus on.

A reminder that, if teachers wish more in-depth classroom resources for middle and high schools, they can download these from <http://www.oacas.org/childrens-aid-child-protection/dress-purple-day-campaign-2018/>. These resources focus on self-esteem, healthy and unhealthy relationships, and the role of adults and social services in helping youth and their friends. They also incorporate an equity perspective that includes racism and systemic abuse as reasons why youth might need to ask for help.

If schools would like to enhance **Dress Purple Day** activities with a pre-arranged visit or presentation from Brant FACS or other community partner, we would be happy to help to coordinate this. In the meantime, if you have any questions or ideas, please do not hesitate to contact our Campaign Lead Nancy Dolson at extension 210. So ... watch for your packages and visit from Brant FACS, and **get ready to Dress Purple, and Tweet "#IBREAKthesilence." "@Brantfacs"!**

Thank you and looking forward to another successful Dress Purple Day to promote Child Abuse Prevention Awareness.

Yours truly,

Andrew Koster
Executive Director



70 Chatham Street, P.O. Box 774, Brantford ON N3T 5R7 (519) 753-8681
www.brantfacs.ca



Brant Family and
Children's Services
Since 1993

September 2018

Community Partners,

This year's provincial Child Abuse Prevention Awareness Campaign is just around the corner with **Dress Purple Day** being recognized on **Wednesday, October 24, 2018**. Brant Family and Children's Services is pleased to provide the accompanying package which includes posters, a sample colouring book, bookmarks, and buttons.

- We think the colouring book "My Book of Safety" would be wonderful additions to waiting / reception areas, etc. It was created and distributed in the community last spring in hardcopy and USB format.
- Feel free to print additional copies from the USB or photocopy individual pages as needed.
- A limited number of USBs are available should anyone not have received one. A lower quality, readily downloadable .pdf can also be found on our website at: <http://brantfacs.ca/wp-content/uploads/2018/03/My-Book-of-Safety-2018-Full-Colouring-Book-LOW-Resolution.pdf>
- The bookmarks were designed to complement the messages outlined in the colouring book.

We hope you will join us on **Dress Purple Day** by decorating your public spaces and offices and, of course, wearing **purple**. In the meantime, if you have any questions or ideas, please do not hesitate to contact me at extension 210.

Thank you and looking forward to another successful Dress Purple Day to promote Child Abuse Prevention Awareness. Ready, set, Dress Purple, and have fun tweeting!

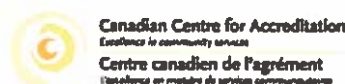
"#IBREAKthesilence." "@Brant_FACS"

Yours truly,

Nancy M. Dolson
Executive Assistant ext. 210



70 Chatham Street, P.O. Box 774, Brantford ON N3T 5R7 (519) 753-8681
www.brantfacs.ca



IS YOUR ANXIETY GETTING IN THE WAY OF PARENTING YOUR CHILD?

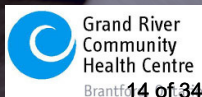
WE ARE OFFERING AN 8-WEEK,
CBT-BASED* GROUP FOR PARENTS WHO
ARE EXPERIENCING ANXIETY, THE
CHALLENGES OF PARENTING, AND COPING
WITH CHILDREN'S MENTAL HEALTH.

STARTS WEDNESDAY, OCTOBER 10TH, 2018
12:30 P.M. - 2:30 P.M.

643 PARK ROAD NORTH, BRANTFORD

TO REGISTER, PLEASE CALL CONTACT BRANT AT 519-758-8228

Woodview
mental health & autism services





Education Liaison 35 Hours Per Week – Up to 1 year Contract

**For
Brant Family and Children's Services & The Children's Aid Society of Haldimand and Norfolk**

JOB POSTING # 10-2018

Brant Family and Children's Services and The Children's Aid Society of Haldimand and Norfolk provide protection, prevention and counselling services to children and families in the Haldimand, Norfolk and Brant jurisdictions. They are funded by the Ministry of Children and Youth Services and are governed by a volunteer Board of Directors who represents the communities that are served. Offices are located in Brantford and Townsend, Ontario.

The Education Liaison position is a shared position between the two organizations. The successful candidate will be working with children and youth who are in the care of either organization. Brant FACS and HN CAS engage with the same school boards.

Major Responsibilities:

- Advocate for the educational needs of children and youth in care.
- Provide support to improve the educational outcomes of children and youth in care.
- Provide and coordinate education support that reflects the diverse cultural needs of the identified children and youth.
- Act as a navigator for eligible children and youth within the school system and help to resolve issues that impact student learning.
- Provide consultations to guide, counsel and support child protection staff in planning for the educational needs of children.
- Meet with eligible children and youth and supporting adults (e.g. caregivers, teachers, counsellors, case workers), which may occur in educational or community based settings.
- Resolve issues that impact learning, and strengthen relationships between societies and Boards of Education.
- Represent the agency in meetings with community partners to develop required initiatives to expand the educational outcomes for children.
- Work with school boards to determine student transportation needs.
- Facilitate timely exchange of information between schools and the Society in accordance with the Joint Protocol for Student Achievement (JPSA).
- Facilitate access to existing educational supports and resources in the school system or community by providing information and referrals that address individual needs and reinforce strengths.
- Leverage existing resources in child welfare and education system through referrals and collaboration.
- Provide training to child welfare staff and/or caregivers.
- Recommend procedures and practices that will enhance education planning for children.
- Foster communication and linkages with community agencies/organizations to improve access and mitigate barriers to educational services and supports.
- Informs staff of educational opportunities available within the community.
- Build system capacity among society and educational staff on how to better meet the educational needs of children.
- Maintain service statistics.
- Other duties assigned.

Key Qualifications:

- Minimum of five (5) years of experience working from an educational framework with children and youth.
- University degree and an Ontario Teaching Certificate with knowledge of the Educational Act and special education services.
- Strong knowledge of the current educational system.
- Knowledge of The Education Act and special education services is required.
- Demonstrated leadership.
- Management experience within educational administration an asset.
- Knowledge of child welfare an asset.
- Experience and demonstrated understanding of working with marginalized youth as well as a clear understanding of their experience negotiating independence, poverty and familial stress.
- Demonstrated interest in children with special educational needs.
- Excellent verbal communication skills with demonstrated ability to write clear concise reports, computer literate, and the ability to meet deadlines and other administrative requirements.
- Excellent interpersonal skills.
- Ability to maintain effective working relationships.
- Ability to work independently and as a member of a team.
- A satisfactory Police Records Check is required.

Start Date: To be determined
Date of Posting: July 4, 2018
Closing Date: July 20, 2018 (4:30 pm)

Applications, including covering letter and resume, should be forwarded to:
Employment.Opportunities@cashn.on.ca
Please reference job posting number in the subject line of your email.

Brant Family and Children's Services and The Children's Aid Society of Haldimand and Norfolk are committed to anti-oppressive values of equity, inclusion and respect. We value a diverse workforce and encourage applications from qualified individuals with varied backgrounds. We are committed to creating an accessible environment for all. Please let us know if you have any accommodation needs. We thank all applicants; however, only those considered for interviews will be contacted

Special Education Services 2018-19

Michelle Shypula

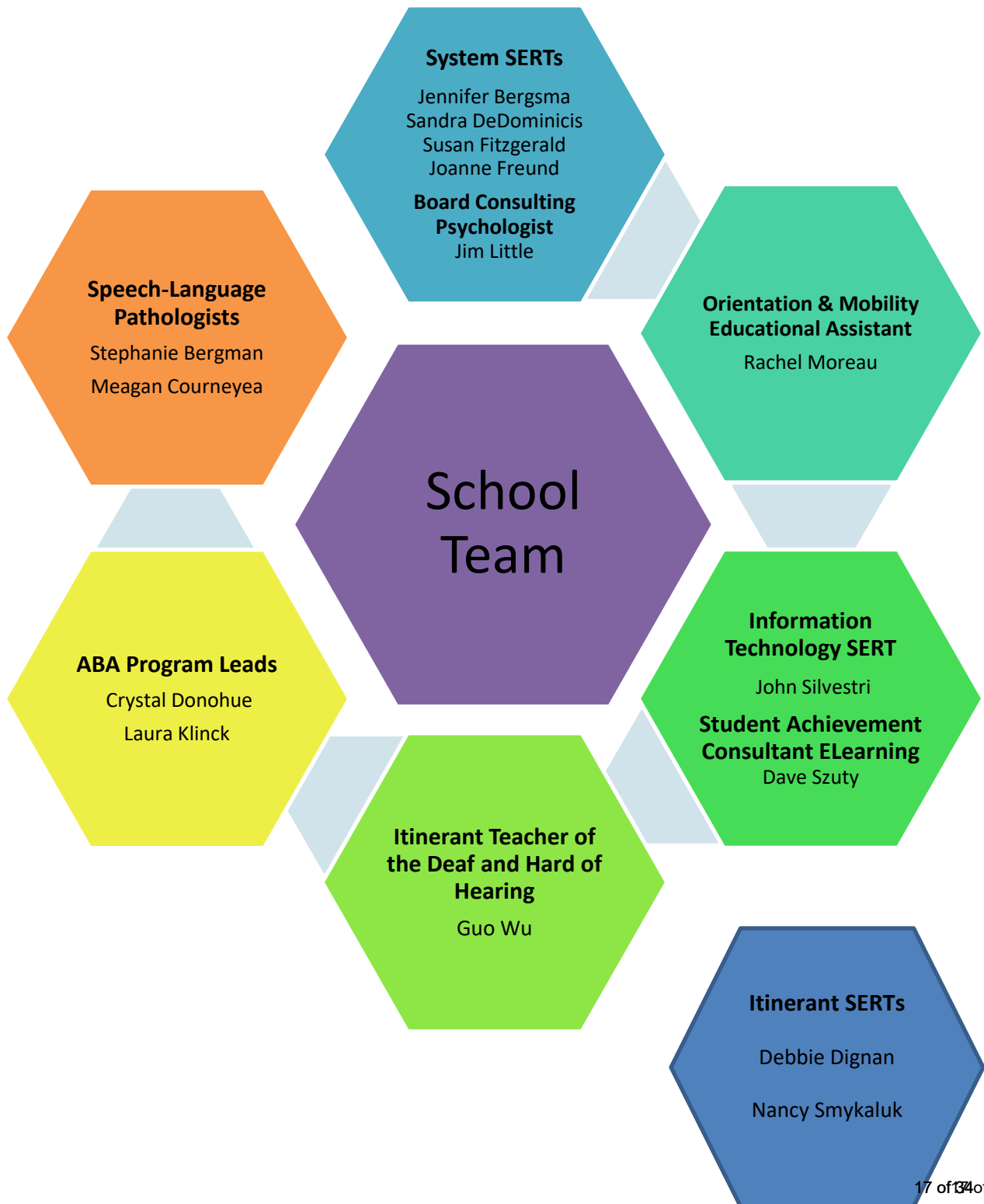
Superintendent of Education

Carmen McDermid

Student Achievement Leader – Special Education

Anna Henrique

Secretary



Friends of the Educational Archives Annual General Meeting Minutes

Pine Tree Room – Joseph Brant Learning Centre

Tuesday, September 18, 2018 7:00 PM

Present: Dan Walker, Janice Schweder, Jean Montgomery, Diane Crowdis, Bob Stevenson, Jim Pond, Ruth Lefler, Lorna Thomson, Carol Ann Sloat, Wayne Baker, Paula Sue Rasokas, Lindsay Duwyn, Betsy McBurney, Sylvia Weaver, Dana Stavinga

Regrets: Carol Luciani

1. Welcome and Introductions – Dan Walker
2. Approval of minutes – It was moved by Janice Schweder and seconded by Lorna Thomson. The motion was carried.
3. Declaration of conflict of interest – none
4. Financial Report – Jean Montgomery explained that the reason for changing the time of the AGM from spring to fall was to be more in line with the end of the Board's fiscal year. When she presented her report she pointed out that the deficit is going down and that our goal is to bring it to zero. Dan Walker added that Eloquent is done. He said that we are working on a better deal for insurance which would be half the cost we are now paying and we're waiting to hear if the Board's provider will match it. We may get an answer in October. With regards to ordering archival boxes, Lisa gets the order and sends it to Valerie Slawich. If we can afford it they are ordered. Jean Montgomery moved acceptance and Janice Schweder seconded it. The motion was carried.
5. Year in review – Dan Walker
Carol Ann Sloat noted that there aren't many school boards with archives now. Hamilton has one in an old school located near Lime Ridge Mall.
Dan Walker said that 122 boxes of records came back to us from the Archives of Ontario and we are still working on unpacking them. Dan asked Lindsay to try to find some volunteers from the separate board to help out at the archives. He said that their policy is to destroy attendance records

but some OSR's are still around. He stressed the importance of preserving the older ones.

Dan Walker announced that he was stepping down as President but said he would continue as Archivist. As Archivist he said he would not attend meetings as he has no vote and he cannot afford the gas.

Sylvia Weaver spoke about the Jackman Foundation Grant of \$10,000. She wanted to know if we are going to accept the grant now that we have charitable designation. The stipulation for receiving the grant was that \$5,000 of it would have to go to Dan Walker. Dan turned the meeting over to Janice Schweder to chair at this point in the discussion. There was discussion as to whether the \$5,000 could be salary or mileage. Carol Ann Sloat said that the Board pays \$.54/km. Paula Sue Rasokas added that a round trip from Delhi to the Archives is 82 km. Jean Montgomery said we need to talk to Rafal Wyszynski, the Superintendent of Business, about it as he does the tax return and there may be considerations and limitations with regard to CRA. It was suggested by Wayne Baker that if Father Jackman wanted to help Dan Walker he should donate the money directly to him, separate from the Archives. Sylvia Weaver responded that Fr. Jackman needs to get a charitable donation tax receipt. Carol Ann Sloat suggested running it by Rafal Wyszynski to clarify CRA implications. Bob Stevenson asked, "Do we want to get into grants with strings attached?" Sylvia Weaver said that Fr. Jackman knows Dan's situation and wants to help him. Jim Pond said that we need to investigate the charitable implications to directing a sum of money to just one person. Janice Schweder asked if we should consult with a lawyer or a CRA representative. Dana Stavinga added that you cannot give a charitable donation receipt for services rendered. Jean Montgomery will approach Rafal Wyszynski about how to proceed and about any CRA implications. The issue will be voted on when information has been shared.

9. Remarks GEDSB: Carol Ann Sloat reported that lots of kids have appeared this fall and that the new school in Dunnville is opening soon. The plans for West Lynn, Lynndale and Elgin are on hold due to lack of funding. Dan Walker gave Valerie Slawich a revised list of things we want to receive from schools at the Archives. Paula Sue Rasokas asked about trophies. Dan Walker said that we want them in order to photograph them. Sylvia

Weaver said that their local high school put some of their trophies in the garbage and the community was very unhappy about it. Ruth Lefler said we do have some requests involving trophies. She added that Jim Pond has done an excellent job of photographing trophies and plaques which he has placed on a database.

10. Remarks BHNCDSD – Lindsay Duwyn said that this fall’s attendance was similar to Grand Erie’s. Since she only found out a few weeks ago that she was replacing Peter Marchand at this meeting she was not prepared with any comments.

Dan Walker said that LaSalette School gave all its artifacts to the community hall. He wanted old attendance records which are less than 100 years old. He did inventory and those records are of historical importance. He also said he is going to try to put together photographs of school buildings for each county. Dana Stavinga has been working very hard on collections of pictures of all the schools in Haldimand including class pictures etc. She said that she is willing to share what she has.

8. Election/Confirmation of Executive: Jean Montgomery nominated Janice Schweder for President and Diane Crowdis seconded the nomination.

Lorna moved that the nominations be closed and Betsy McBurney seconded the motion. It was carried.

Bob Stevenson nominated Jim Pond for Vice President and Janice Schweder seconded the nomination. Lorna Thomson moved that the nominations be closed and Diane Crowdis seconded the motion. It was carried.

11. Other Business: Wayne Baker said that the Norfolk Retired Teachers had put out a book called After the Bell. He offered a copy to the Archives. Dana Stavinga said that she also wanted a copy for the museum. Bob talked about the Archives brochure that had been created and the fact that he had arranged for us to have a space at Simcoe Fair on Tuesday and Saturday to hand out brochures and talk about what we do at the Archives. Bob is also going to go to a meeting of the Retired Teachers of Norfolk to promote the Archives. Janice is looking for someone to do a newsletter. Dan said he created a Facebook page for the Archives. He wants someone to look after it.

12. Special Information: Janice Schweder shared Marion Nigh’s set of history books about Haldimand. There are 3 volumes in the set which costs

\$400 and there are a limited number of sets available. Dana Stavinga said that the Haldimand Historical Society has purchased copies for each of the libraries in Haldimand. Ruth Lefler talked about the driving tour of cemeteries in Brant County. Dan Walker passed out the Off the Record newsletter from AAO and pointed out that the Friends of the Educational Archives Serving Brant, Haldimand and Norfolk are in it.

13. Adjournment – moved by Dan Walker



**Board Mental Health Steering Committee Meeting
Thursday September 27, 2018 ♦ 9:00 a.m.
Catholic Education Centre**

Present: Dianne Wdowczyk-Meade (Chair), Pat Brophy, Keri Chartrand, Melissa Connelly, Flora Ennis, Connie McAllister, Carmen McDermid, Heidi Pasztor, Michelle Shypula, Lori Skye-LaForme, Colin Phee, Michael Pin, Chandra Portelli, Rita Raposo, Susan Wells

Absent: Jane Angus, Jamie Birley, Keri Calvesbert, Sara Cuneo, Becky Farrell, Stephanie Haak, Amy Marlett, Lisa Maskell, Bonnie McKinnon, Gerry McLellan, Cindy Miller, Wesley Paris, Dale Petruka, Sherry Pilon, Janet Shaw, Terre Slaght, Arden Smelser, Paul Tratnyek, Shelley Wagstaff, Andrea Winger

Minutes Only: Tracey Austin

1. Opening Prayer

Michelle Shypula led the opening prayer.

2. Introductions and Welcome

Dianne Wdowczyk welcomed the committee back from the summer break and introduced the following new members:

- Flora Ennis – Director, Services/System Planning (Brant), Woodview Mental Health & Autism Services
- Rita Raposo – System ESL Teacher
- Susan Wells – *Director of Child, Family and Adult Intervention Services, Haldimand-Norfolk R.E.A.C.H.*

Although not in attendance due to a prior commitment, Dale Petruka was welcomed back as an active member, who now has the Safe Schools portfolio.

Dianne indicated the Student Support Services team has grown by 4 staff. Typically, one Child and Youth Worker (CYW) and one Social Worker would attend the meetings, representing the team. Today however, all staff are in their schools working with students. It was suggested for the purpose of the agenda and minutes, to indicate the discipline rather than the individual names of team members.

3. Approval of the Agenda

The agenda was approved, as circulated.

4. Approval of the Minutes

The minutes of the June 13, 2018 Mental Health Steering Committee meeting were approved by consensus.



5. Discussion items

5.1 Board Mental Health & Well-Being 2018-19 Action Plan – Dianne Wdowczyk-Meade

Dianne indicated the new action plan was drafted based on the feedback gleaned at the June meeting. However, due to competing priorities in June, participation by committee members was limited.

In order to ensure the action plan is reflective of the committee's goals, and to be inclusive of the new members at the table, the group was led through an activity which identified action items outlined in the plan. In small groups, participants had the opportunity to fully explore the pillars identified in the plan and to add or omit priorities based on their own portfolio and areas of interest.

The pillars identified in the mental health action plan include:

- Pillar 1: Mental Health and Addiction Capacity Building
- Pillar 2: Evidence-Based Mental Health and Addictions Programming to Enhance Quality
- Pillar 3: Equity for Specific Populations to enhance Equity in School Mental Health
- Pillar 4: System Coordination Pathways to Enhance Collaboration
- Pillar 5: Enhance Momentum – Youth and Family Engagement

Following this exercise, as a large group, the pillars were re-visited. As a committee it was agreed that we can do better in the areas of youth and family engagement.

Dianne will reflect the outcomes of this process in the revised action plan and send out to committee members for review.

5.2 Terms of Reference

The committee reviewed the Board Mental Health Steering Committee *Terms of Reference*. It was discussed that to propel the work of the Mental Health Steering Committee in an efficient and effective manner, ad hoc groups would be given opportunities to work during the quarterly meeting times rather than in between meetings (*Terms of Reference*, item 3.5).

Members of the committee would need only to attend meetings if it aligned with their portfolio. Items for consideration or review include:

- Student Support Plan, in partnership with the District Safe and Accepting Schools Team (DSAST)
- Compassionate Care Response Guidelines
- Suicide Administrative Procedure 200.47

5.3 Committee member updates

- Melissa Connelly indicated a number of staff have completed training in the evidence based program Mindfulness Without Borders. Programming will be embedded in Grade 9 and 10 English classes as a pilot. Anticipated outcomes include an increase in student well-being through 5 core competencies (self-awareness, self-management, social awareness, relationship skills, and responsible decision making) and increase in achievement results.



**Brant Haldimand Norfolk
Catholic District School Board**

Minutes

Assumption College School
257 Shellard Lane
Brantford, ON N3T 0M7

- Pat Brophy reported a number of exciting initiatives at Assumption College including the integration of Restorative Practices in every day school life. The Assumption Wellness Committee is also exploring opportunities for staff 'Dinner and Learns' where, for example, the group will cook dinner while exploring resources like Supporting Minds more deeply.
- Carmen McDermid indicated Self-Regulation now appears on all Special Education Agenda's as a standing agenda item.

7. Upcoming events & training:

- World Mental Health Day: October 10, 2018
- Christian Meditation: The Spiritual Fruits and Wellness of Children & Youth – October 17, 2018
- Child Abuse Prevention Month: October
- Go Purple Day: October 24, 2018

8. Adjournment

The meeting was adjourned, and members were thanked for their involvement.

Next Meetings: December 13, 2018, March 7 and June 14, 2019

All meetings run 9am – 11pm and will occur at the Catholic Education Centre (322 Fairview Drive, Brantford)
Members to be advised as to which ad hoc group will be meeting on the above dates.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Thomas R. Grice, Superintendent of Business & Treasurer
Presented to: Committee of the Whole
Submitted on: October 16, 2018
Submitted by: Chris N. Roehrig, Director of Education & Secretary

PRIMARY AND JUNIOR/INTERMEDIATE CLASS SIZES

Public Session

BACKGROUND INFORMATION:

Memorandum 2018: SB14, *Elementary Class Size Reporting for 2018-19* provides the following instruction to school boards when determining class size within a school, which in turn determines class configuration.

Class Size Requirements

For 2018-19, as in previous years, school boards must continue to organize elementary classes in accordance with Ontario's class size regulation (*O. Reg. 132/12: Class Size*). The regulated elementary class size requirements are summarized below.

- At least 90 per cent of primary classes must have 20 or fewer students.
- All primary classes must have 23 or fewer students.
- All combined primary and junior/intermediate classes must have 23 or fewer students.
- The board-wide class size average for Full-Day Kindergarten (FDK) must not exceed 26 students.
- FDK classes must have 29 students or fewer. However, up to 10 per cent of FDK classes may have up to 32 students if one of the following exceptions applies:
 - If purpose-built accommodation is not available (this exception will sunset after 2021- 22);
 - If a program will be negatively affected (e.g., French Immersion); or
 - Where compliance will increase the number of FDK/Grade 1 combined classes.
- The board-wide class size average for Grade 4 to Grade 8 must not exceed 24.5 students, unless otherwise indicated in the table in section 7.(2) of the class size regulation (*O.Reg. 132/12: Class Size*). For BHNCDSB, the compliance number for 2018-19 per section 7.(2) of *O.Reg. 132/12: Class Size* is 24.88 students.

DEVELOPMENTS:

School boards are required to submit detailed reports of their elementary class size data to the ministry by October 31 of each school year, based on a count date in September. The Brant Haldimand Norfolk Catholic District School Board established class size compliance on the September 6, 2018 count date.

For BHCDSB specifically,

- 90.8 per cent of primary classes have 20 or fewer students;
- All primary classes have 23 or fewer students;
- All combined primary and junior/intermediate classes have 23 or fewer students;
- The board-wide class size average for FDK is 24 students.
- All FDK classes have 29 students or fewer; except for three classes, which have been exempted because purpose-built accommodation was not available.

RECOMMENDATION:

THAT the Committee of the Whole refers the Primary and Junior/Intermediate Class Size report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Leslie Telfer, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: October 16, 2018
Submitted by: Chris N. Roehrig, Director of Education & Secretary

BOARD IMPROVEMENT PLAN FOR STUDENT ACHIEVEMENT Public Session

BACKGROUND INFORMATION:

The BHNCDSD is committed to providing all students with learning experiences that are rooted in effective research-based practices. We recognize that the primary purpose of assessment is to improve student learning. To support these commitments, Essential Practices Kindergarten to Grade 12 have been identified and are fundamental to supporting the learning and achievement of all students (see Appendix A). The identified Essential Practices will form the foundation of our Differentiated System Support Plan for the 2018-19 school year (see Appendix B).

The Essential Practices in Assessment for Learning include Know the Learner, Learning Goals and Success Criteria and Descriptive Feedback. Essential Practices in Literacy and Numeracy have also been identified. The Essential Practices in Literacy include, Daily Reading and Writing Experiences and Cross Curricular Integration. The Essential Practices in Numeracy include Daily Number Routines, Problem Solving Opportunities and Use of Visual Representations.

Aligned with the identified Essential Practices in Numeracy and supplemental to the RMS directives which were introduced in 2016, additional communication from the current Ministry of Education has introduced Focusing on the Fundamentals of Math. The guide is intended to support teachers' ongoing efforts in building students' knowledge and skills in mathematics. It focuses attention on the content of expectations in The Ontario Curriculum, Grades 1–8: Mathematics, 2005 that deal with fundamental mathematics concepts and skills.

The fundamental skills identified include, Working with numbers; Recognizing and applying understanding of number properties; Mastering math facts; Developing mental math skills and developing proficiency with operations.

http://www.edu.gov.on.ca/eng/teachers/teacher_guide_math_en.pdf

Our goals continue to be improving student learning and achievement in mathematics and increasing and enhancing principal and teacher learning in mathematical content knowledge and instruction. The collective work of the district is a focus on the system identified Essential Practices for Student Achievement identified in the Board Improvement plan for Student Achievement (BIPSA).

DEVELOPMENTS:

In the area of Student Achievement in Mathematics, we continue to implement several initiatives that are embedded in the Board Improvement Plan for Student Achievement 2018-2019. Below is a table that outlines the key initiatives and their status:

Initiative	Building Teacher Capacity Quantity of Effort	Impact on Student Achievement Quantity of Effect
<p>Grade 2 and Grade 5 Measurement Networks</p> <p>Diagnostic assessments completed on all students in grade 2 and grade 5 by end of September.</p> <p>Measurement profiles for all students provided to teachers</p> <p>Teachers will participate in three modules of learning related to building content and math knowledge for teaching in the area of Measurement. The sessions are planned for November, February and April, 2018-19</p>	<ul style="list-style-type: none"> • 54 Grade 2 or Grade 1/2 or 2/3 teachers • 42 Grade 4/5, 5 or 5/6 teachers <p>Educator learning is being measured by a pre and post survey as well as an exit survey after each module's learning.</p>	<ul style="list-style-type: none"> • 663 Grade 2 students participating • 704 Grade 5 students participating <p>Diagnostic assessments completed on all students in grade 2 and grade 5 by end of September. (AfL)</p> <p>See Appendix C and D</p> <p>Measurement profiles for all students provided to teachers</p>
<p>EQAO Pilot</p> <p>Teachers will participate in a pilot project that will provide a mid-year assessment resembling EQAO experience for students.</p> <p>This mid-year assessment includes multiple choice and open response questions that target concepts which the district has not performed well on in the last few years including number sense and measurement.</p> <p>(All schools will have access to the assessments)</p>	<ul style="list-style-type: none"> • 5 elementary schools • (Holy Cross, Notre Dame B, St Pius, Christ The King, St. Leo, Jean Vanier) • 11 Grade 3 teachers • 9 Grade 6 teachers • Grade 3 and 6 teachers involved in the pilot project will attend a .5-day assessment session. 	<ul style="list-style-type: none"> • 188 Grade 3 students participating • 158 Grade 6 students participating
<p>School-based Numeracy Professional Learning Communities (PLCs):K-8</p> <p>Teachers will participate in PLCs at the school-level to deepen their understanding of content related to fundamental math concepts including foundational concepts of number sense, computational fluency, foundational concepts of multiplication, and/or fractions.</p> <p>Learning related to the Essential Practices for Numeracy will be integrated into PLCs.</p> <p>PLCs will begin late October/early November.</p>	<ul style="list-style-type: none"> • 28 schools • K-8 Teachers • Early Childhood Educators • Special Education Resource Teachers <p>*numbers TBD at school-level based on identified needs</p>	<p>Data will be tracked at the school level for students in the grades included in the PLC.</p>
<p>Secondary Intermediate Professional Learning Communities (PLCs): 9-10</p>	<ul style="list-style-type: none"> • 3 schools 	<ul style="list-style-type: none"> • 413 students participating

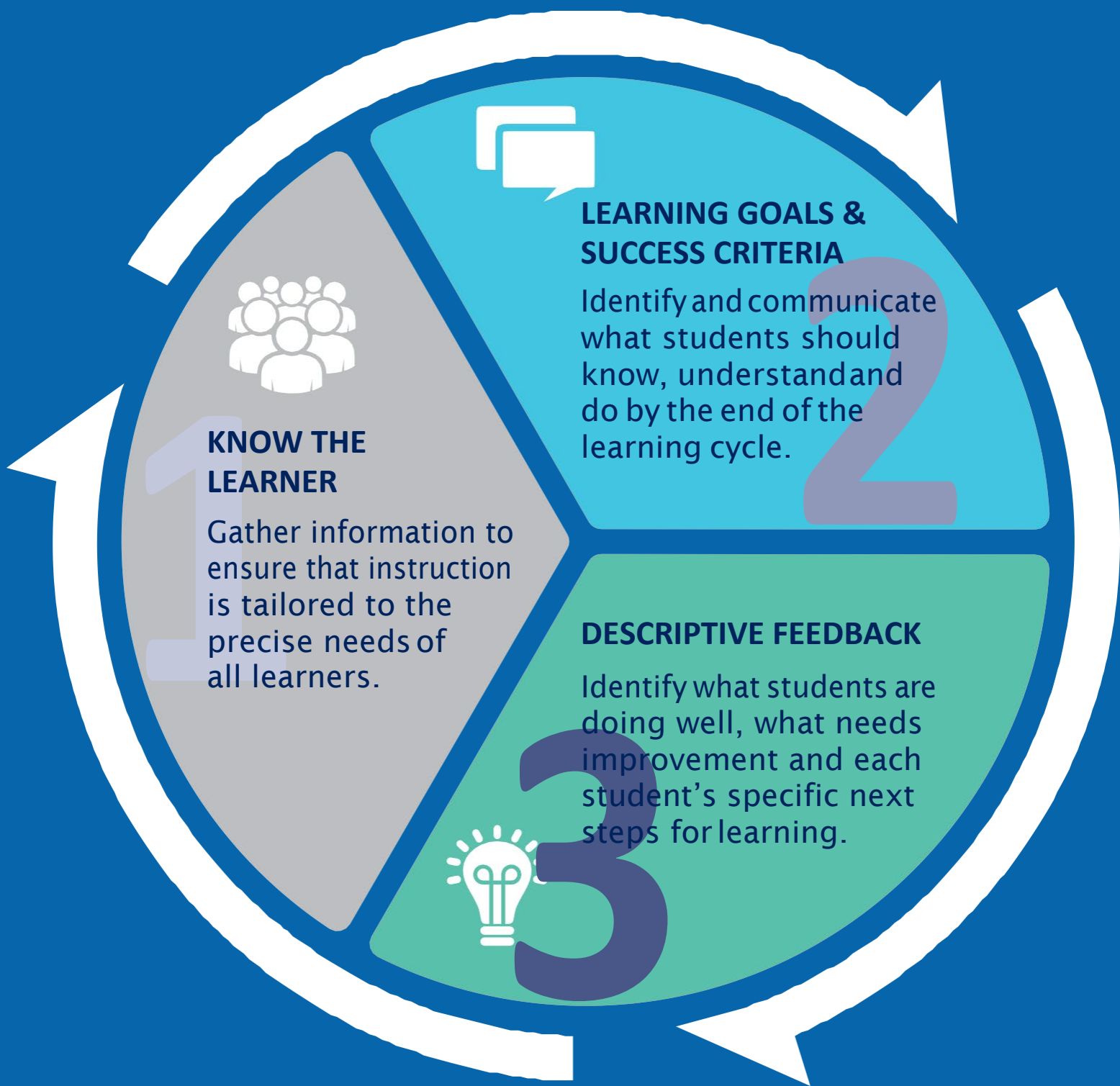
Initiative	Building Teacher Capacity Quantity of Effort	Impact on Student Achievement Quantity of Effect
<p>Teachers of Applied and Locally Developed Mathematics courses will participate in three PLCs to develop awareness and deepen their understanding of the Essential Practices for Assessment for Learning and Numeracy.</p> <p>PLCs begin October 11.</p>	<ul style="list-style-type: none"> • 17 teachers (Semester 1) • Department Head from each school <p>Educator learning is being measured by a pre and post survey as well as an exit survey after each PLC.</p>	<p>Diagnostic assessments completed on all students in early October.</p>
<p>Principal Learning At monthly Family of Schools meetings, principals are provided with learning that deepens their own understanding of the math concepts and the instructional practices that are delivered at the school-based PLCs.</p>	<p>Principals participate as co-learners in PLC's. Support staff capacity building and principal monitoring of math concepts and skills</p>	<p>Principals monitor and track student progress based on diagnostic information</p>

RECOMMENDATION:

THAT the Committee of the Whole refers the Board Improvement Plan for Student Achievement report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Essential Practices K-12

ASSESSMENT FOR LEARNING The BHCNDSB is committed to providing all students with learning experiences that are rooted in effective research-based practices. The primary purpose of assessment is to improve student learning. The identified Essential Practices Kindergarten to Grade 12 are fundamental to supporting the learning and achievement of all students.



Leveraging digital enhances and facilitates the Essential Practices K-12 for learners & educators.

Essential Practices in Literacy

Essential Practices in Numeracy

A balanced instructional approach incorporating whole group instruction, small group instruction, and independent practice in authentic settings is necessary to differentiate instruction to meet the diverse learning needs of students.

DAILY READING EXPERIENCES

Reading a variety of text forms focusing on the strategies of making connections, inferring, summarizing, making predictions, synthesizing, and evaluating to enable a deeper understanding of texts.

DAILY WRITING EXPERIENCES

Writing a variety of text forms for a variety of purposes and audiences using the traits of ideas, voice, word choice, sentence fluency, and conventions.

CROSS-CURRICULAR INTEGRATION

Meaningful integration of literacy into all subject areas incorporating student voice and choice to deepen students' ability to think, express, reflect and act.

DAILY NUMBER ROUTINES

Quick daily tasks focusing on the development of automaticity, fluency, and efficiency with numbers.

PROBLEM SOLVING OPPORTUNITIES

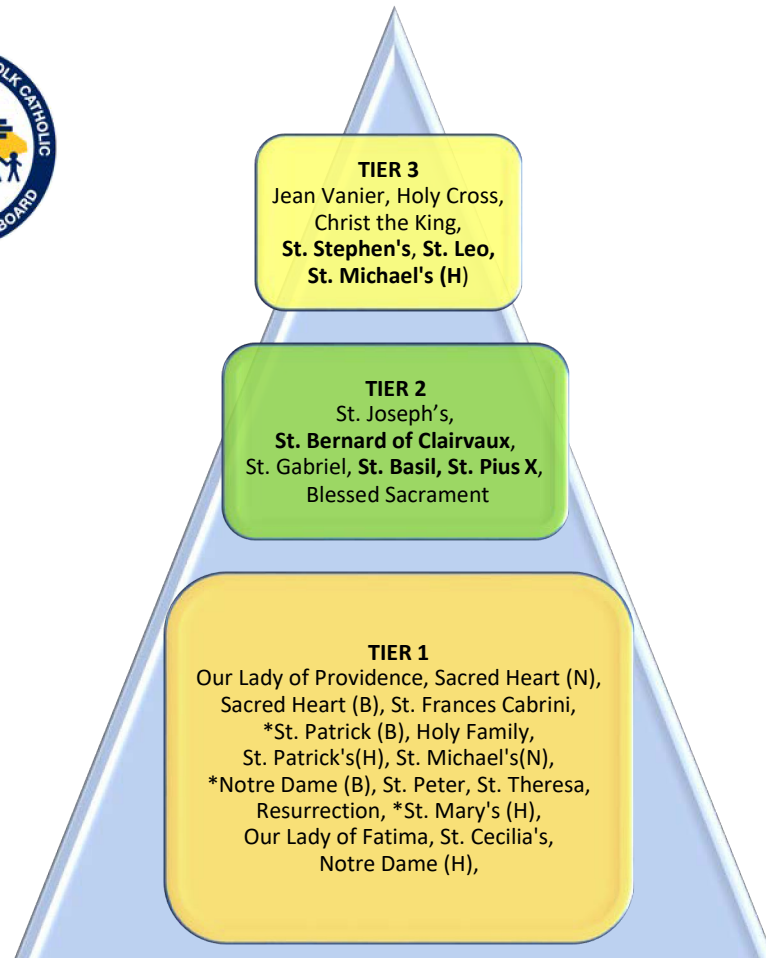
Problems that are open-ended with multiple entry points focusing on the process of thinking and strategy use rather than the final product.

USE OF VISUAL REPRESENTATIONS

Selecting appropriate models, tools, and/or manipulatives to support student thinking and learning.



Differentiated System Support Plan for Student Achievement 2018-19, K-8



If we differentiate our system support, then we will be able to provide more precise intervention in response to student learning needs. As a result, overall student achievement results will improve.

TIER 3 Schools

In addition to Tier 1 and Tier 2 support initiatives, the following personalized and precise support will be provided:

- Additional time and intensity provided to support educators and their students in numeracy Grades 3-6 and literacy Grades 1-3
- Greater monitoring frequency, which includes attending **DSAT 3 times** and 3 school visits by Superintendent
- Release time for co-planning, co-teaching, co-reflecting with System Teacher
- Focus on Assessment for Learning in the 60-minute Math block

TIER 2 Schools

In addition to Tier 1 support initiatives, the following targeted support will be provided:

- Additional time and intensity provided by System Teachers to support educators and their students in Grade 4
- Principals attend **DSAT 3 times** for focused conversation related to student targets in numeracy and literacy and actions taken to support those needs
- Increased frequency of Superintendent monitoring , 3 school visits by Superintendent

TIER 1 Schools

- Educators, K-8, ECEs and SERTs will participate in school-based PLCs determined by student need
- Principals will participate in learning related to instructional leadership in mathematics monthly
- SERTs will participate in PD related to learning for all in mathematics
- Grade 2 and Grade 5 educators will engage in 3 learning sessions related to building capacity in the area of Measurement
- Assessment for learning (e.g. diagnostics) will be used to determine urgent student learning needs and next instructional steps
- New educators, ECEs and SERTs will be given a copy of *Number Talks: K-5* to support the essential practice of Number Routines in Mathematics
- 2 school visits by Superintendent
- Access to EQAO pilot assessments for Grades 3 and 6
- Access to *Monthly Assessments* for Grades 3 and 6
- All educators will receive a copy of the Curriculum Alignment Project for their grade(s)

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Mike McDonald, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: October 16, 2018
Submitted by: Chris N. Roehrig, Director of Education & Secretary

EXCURSION – NEW YORK CITY, NY USA
Public Session

BACKGROUND INFORMATION:

Assumption College School and Holy Trinity Catholic High School are requesting approval for an excursion to New York City, New York from Thursday, December 13, 2018 to Sunday, December 16, 2018. Supervising teachers will include Patti Beatty, Patricia Crimless and Christine D’Hulster. The estimated cost of the trip is \$1,106.

DEVELOPMENTS:

Approximately twenty (20) students from Assumption College School and Holy Trinity Catholic High School will travel by charter bus to New York City to be given an opportunity to experience one of the major art centres of the world. In addition, students will experience the history and culture of New York City with tour visits including Rockefeller Centre, Times Square, the 9/11 Memorial, Greenwich Village, Ellis Island and the Statue of Liberty. Students will attend a Broadway show and a Liturgy of the Word at Trinity Church.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and Holy Trinity Catholic High School for an excursion to New York City, NY from Thursday, December 13, 2018 to Sunday, December 16, 2018.

2018-19
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
October 10, 2018	10:30 am 3:00 pm	SAL In-take – Holy Trinity Executive Council Mtg.	New
October 11, 2018	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	New
October 16, 2018	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
October 17, 2018	5:15 pm	Retiree/Service Recognition Dinner	
October 22, 2018	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
October 23, 2018	3:00 pm 7:00 pm	STEM Event (@ Assumption College) Board Meeting	
October 24, 2018	1:00 pm 6:30 pm	Catholic Education Advisory Committee Mtg. HT Academic Awards Assembly	New
October 25–27, 2018		When Faith Meets Pedagogy Conference	
October 30, 2018	9:00 am	STSBHN Meeting	
November 1, 2018	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	New
November 7, 2018	7:00 pm	ACS Academic Awards Assembly	New
November 14, 2018	10:30 am 3:00 pm	SAL In-take – Holy Trinity Executive Council Mtg.	New
November 19, 2018	4:30 pm	Audit Committee Mtg.	
November 20, 2018	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
November 27, 2018	7:00 pm	Board Meeting	
November 28, 2018	7:00 pm	System-Wide Parent Councils Adobe Connect Session	
December 4, 2018	6:30 pm 7:00 pm	Annual Meeting Mass (Bishop Dabrowski) Inaugural Board Meeting	
December 5, 2018	3:00 pm	Executive Council Mtg.	
December 6, 2018	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	New
December 11, 2018	9:30 am 7:00 pm	SEAC Meeting Board Meeting	
December 12, 2018	10:30 am	SAL In-take – Holy Trinity	New
<i>December 24, 2018 - January 4, 2019</i>		CHRISTMAS BREAK	
January 9, 2019	3:00 pm	Executive Council Mtg.	
January 15, 2019	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
January 16, 2019	10:30 am	SAL In-take – Holy Trinity	New
January 17, 2019	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	New
January 22, 2019	4:00 pm 7:00 pm	Legal Expenses Committee Mtg. Board Meeting	
February 13, 2019	10:30 am 3:00 pm	SAL In-Take – Holy Trinity Executive Council Mtg.	New
February 14, 2019	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	New
February 19, 2019	7:00 pm	Committee of the Whole	
February 25, 2019	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
February 26, 2019	9:00 am 9:30 am 7:00 pm	STSBHN Meeting SEAC Meeting Board Meeting	
March 6, 2019	10:30 am	SAL In-take – Holy Trinity	New

as of October 10, 2018

Date	Time	Meeting/Event	New / Revised
	3:00 pm	Executive Council Mtg.	
March 7, 2019	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	New
<i>March 11-15, 2019</i>		MARCH BREAK	
March 19, 2019	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
March 26, 2019	4:00 pm 7:00 pm	Legal Expenses Committee Mtg. Board Meeting	
March 27, 2019	1:00 pm	Catholic Education Advisory Committee Mtg.	
April 5, 2019	9:00 am	Council of Catholic Service Organizations Committee Mtg.	
April 10, 2019	10:30 am 3:00 pm 7:00 pm	SAL In-take – Holy Trinity Executive Council Mtg. System-Wide Parent Council Adobe Connect Session	New
April 11, 2019	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	New
April 16, 2019	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
April 23, 2019	7:00 pm	Board Meeting	
April 25-27, 2019		OCSTA AGM (Toronto)	
<i>May 5-May 10, 2019</i>		<i>Catholic Education Week</i>	
May 8, 2019	10:30 am	SAL In-take – Holy Trinity	New
May 9, 2019	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	New
May 15, 2019	3:00 pm	Executive Council Mtg.	
May 21, 2019	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
May 28, 2019	9:00 am 7:00 pm	STSBHN Meeting Board Meeting	
May 30-June 1, 2019		CCSTA AGM	
June 5, 2019	10:30 am	SAL In-take – Holy Trinity	New
June 12, 2019	3:00 pm	Executive Council Mtg.	
June 13, 2019	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	New
June 18, 2019	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
June 25, 2019	7:00 pm	Board Meeting	
June 27, 2019	4:45 pm	Assumption College Graduation	
June 27, 2019	6:30 pm	Holy Trinity Graduation	
June 27, 2019	7:00 pm	St. John's College Graduation	

Meetings scheduled at the Call of the Chair: Accommodations Committee, Audit Committee, Budget Committee, Communications and Information Technology Advisory Committee, Legal Expenses Review Committee, Mental Health Leadership Steering Committee, Policy Committee